



At Friendswood Methodist, we utilize ShelbyNext as our church database system. It incorporates our membership roster as well as financial giving, attendance and child check-in. Your ShelbyNext account can be accessed through a web browser or an app installed on your smartphone or tablet.

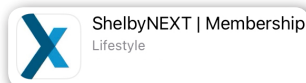
HOW DO I GET REGISTERED FOR SHELBYNEXT?

Once you complete a Welcome Card or a New Family Registration Form, your information will be entered into our database by church staff. Once this step is complete, you'll be able to create a ShelbyNext account with Friendswood Methodist. We recommend that you download the "ShelbyNext Membership" app to get the best experience.



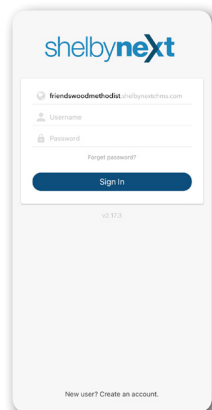
NEW FAMILY
REGISTRATION FORM

DOWNLOADING THE SHELBYNEXT MEMBERSHIP APP:



Visit the Android or Apple app store on your phone and search for "ShelbyNext Membership". Download the app titled "ShelbyNEXT Membership". *Please note, there are 3 different ShelbyNext apps. The only app you need is the membership app.*

LOGIN TO YOUR FRIENDSWOOD METHODIST SHELBYNEXT ACCOUNT:

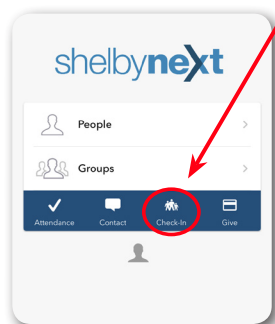


1. To obtain your Username and Password, open the ShelbyNext Membership app.
2. At the login screen, type in the following for the domain: "friendswoodmethodist.shelbynextchms.com".
3. In the Username field, type the email address associated with your church record.
4. Click "Forgot Password".
5. Confirm that your email address is displayed, then click OK. An updated password will automatically be sent to you by the ShelbyNext system.
6. Check the password reset email for your Username (usually different from your email address) and use that Username and your new password to login.

**If you do not find your email address or the email address associated with your church record is not current, please contact info@friendswoodmethodist.org or call the church office at 281-482-7535 to update your information.*

CHECK IN FOR SUNDAY MORNING ATTENDANCE AND CHILDCARE:

The Check-In feature is only accessible from a mobile device or kiosk within 1/2 mile of the church. You will need to make sure location services are activated on your mobile device and that you are within the allowed distance.



1. Open the app and click on "Check-In".
2. Select the person you'd like to check in and choose the appropriate group. Tap "Done" at the top right.
3. Repeat for any person checking in at the same location.
4. Select the Check-In Station from the list below people. This is the location your nametags will be sent to print.
5. Tap the "Check In" button at the bottom of the screen.
6. Repeat steps 1-5 for any additional people and check in areas. Then enjoy your Sunday morning with us!